



COMMISSION ON
COLLEGIATE NURSING
EDUCATION

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CCNEACCREDITATION.ORG

CCNE Seeks Applicants to Serve as On-Site Evaluators for Accreditation of Baccalaureate and Graduate Nursing Programs

The Commission on Collegiate Nursing Education (CCNE) is a nationally recognized accrediting agency that strives to promote the quality and integrity of baccalaureate, graduate, and residency/fellowship programs in nursing. CCNE began conducting accreditation reviews in 1998 and currently accredits 2,108 baccalaureate and graduate nursing programs at 876 colleges and universities in the United States and its territories. CCNE fosters continuing self-assessment by these programs and supports continuing growth and improvement, while allowing for innovation in nursing education.

CCNE is seeking applications from individuals who represent education and practice to serve as volunteer evaluators on its accreditation review teams for baccalaureate and graduate nursing programs. Competition for on-site evaluator positions will be keen; those who are selected will be required to attend a two-day training workshop in late May or early June of 2025. The deadline for submitting an application is **January 29, 2025 at 11:59 pm ET**. To learn more about the value of serving as a volunteer evaluator, please watch [Volunteering as a CCNE Evaluator in the Accreditation Process](#).

The teams that CCNE forms in its accreditation process are composed of volunteer evaluators who represent education or practice; all teams have representation from both. To determine if you meet the qualifications for education and/or practice, please refer to the following definitions:

- ✓ The educator who serves on the evaluation team has depth of knowledge in one or more areas of nursing expertise and is familiar with nursing education and program development. He or she is responsible for helping the team understand the special nature of nursing education and the importance of preparing safe and effective nurses. Educators assist the team in evaluating curricula, faculty roles and qualifications, internal governance, student services, and student and faculty outcomes.

Special consideration will be given to faculty and chief nurse administrator applicants who are a) employed by institutions that do not have any current CCNE on-site evaluators; b) nurse practitioners; c) employed by institutions that serve underrepresented students; and/or d) fluent in Spanish.

- ✓ The practicing nurse who serves on the evaluation team a) regularly engages, as his or her primary professional role, in nursing practice; or b) has worked full-time in nursing practice for a minimum of 10 years and maintains currency in practice by providing nursing care at least 200 hours per year. The practicing nurse has knowledge about nursing in general and depth of knowledge in at least one area of nursing practice relevant to the program(s) under review.

Special consideration will be given to practicing nurse applicants a) who hold a master's degree in nursing (or higher); b) who have taught in an academic setting and/or who are currently affiliated with an academic institution (e.g., as a preceptor or adjunct faculty member); c) who are clinical nurse leaders, clinical nurse specialists, nurse anesthetists, nurse-midwives, and/or nurse practitioners; d) whose employers will support their volunteer service as an evaluator; and/or e) who are fluent in Spanish.

Participation as an evaluator requires travel that may occur anywhere in the United States or its territories. Typically, an on-site evaluation occurs over a three-day period, plus time to travel to and from the campus location. In addition to traveling to the institution to participate in the on-site evaluation, each evaluator is expected to work collaboratively with other members of the team; read the nursing program's self-study document in advance; review program resource and supplemental materials prior to arrival; and while on site, interview program constituents, and observe classroom and clinical activities. Each member of the team is responsible for writing an assigned portion of the accreditation team report. CCNE typically conducts on-site evaluations during the winter and spring (January through April) and fall (September through November).

To be considered, applicants must be available to commit to serving on at least one on-site evaluation per year, if asked. Because of the resources CCNE expends in the training process, it is expected that all applicants plan to remain professionally active for at least three years following training. **In addition, willingness and ability to travel nationally, technological literacy (e.g., working on and traveling with a laptop, word processing skills, communicating via email, navigating websites and portals), a collaborative attitude, and strong writing skills are essential.**

If you are chosen to participate in training and subsequently attend, CCNE reimburses participants for the actual expenses associated with attending and completing the training program in accordance with the CCNE travel guidelines. Additionally, CCNE reimburses all travel expenses (per CCNE travel guidelines) each time an evaluator completes an on-site evaluation. Please be advised that like most higher education accrediting agencies whose practices are based on a voluntary, peer review process, CCNE does not pay an honorarium.

To be considered for service as a volunteer on-site evaluator in the CCNE accreditation review process for baccalaureate and graduate nursing programs, interested individuals must complete an [online application](#) and upload a current CV/resume. Two [letters of recommendation](#) must be submitted directly to CCNE from individuals who can address the applicant's specific qualifications and suitability to serve as a CCNE on-site evaluator. CCNE will only consider applications that are submitted using CCNE's online application form and that include a CV/resume and two letters of recommendation.

For more information, please contact Blaine Hoffman, CCNE Engagement Coordinator, at bhoffman@ccneaccreditation.org or 202-887-6791 ext. 268.